



PRIVACY POLICY

Comprenew is committed to protecting the privacy of our customers and donors. We have developed this privacy policy to ensure that customer and donor information will not be shared with any third party.

Awareness. Comprenew provides this Privacy Policy to make you aware of our privacy policy, and to inform you of the way your information is used. We also provide you with the opportunity to remove your name from our mailing list, if you desire to do so.

Information collected. Here are the types of information that we collect and maintain:

- Contact information: name, complete address, phone number, email address
- Payment information: credit card number and expiration date, and billing information
- Shipping information: name, complete address
- Information related to services rendered and product purchased
- Information concerning how you heard about Comprenew
- Information you wish to share: questions, comments, suggestions
- Your request to receive periodic updates; e.g., upon individual request, we will send periodic communications.

How information is used. Comprenew uses your information to understand your needs and provide you with better service. Specifically, we use your information to help you complete a transaction, to communicate back to you, and to update you on our organization's happenings. Credit card numbers are used only for donation or payment processing and are not retained for other purposes. We use the comments you offer to provide you with information requested, and we consider carefully each recommendation as to how we might improve communication.

No sharing of personal information. Comprenew will not sell, rent, or lease your personal information to other organizations. We assure you that the identity of all our constituents will be kept confidential. Use of personal information will be limited to the internal purposes of Comprenew and only to further the activities and purposes of Comprenew.

Removing your name from our communications. It is not our desire to send unwanted communications to our customers and donors. Please contact us if you wish to be removed from our communications list.

Contact us. If you have comments or questions about our Privacy Policy, please send us an email at admin@comprenew.org or call us at 616-451-4400.